

Board of Selectmen
Minutes September 02, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Andrew Artimovich
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Laurie McPhee, 43 Spruce Ridge Drive, new shed: signed by Board.

Bryan made a motion, 2nd by Mantegari to approve the minutes of 08/19/2014 as written. Mantegari, Byrne, Artimovich, and Christiansen were in favor. Bryan abstained as he was not present.

Artimovich made a motion, 2nd by Mantegari to approve the nonpublic minutes of 08/19/2014 as written. Mantegari, Byrne, Artimovich, and Christiansen were in favor. Bryan abstained as he was not present.

Bryan made a motion, 2nd by Byrne to approve the public minutes of 08/05/2014 as written. Bryan, Byrne, and Christiansen were in favor. Mantegari and Artimovich abstained as they were not present.

The next department head meeting is scheduled for 9/23/14.

Clement had a memo prepared from Mackenson and Company regarding the cost of living increase for the 2015 budget year. The average reading for inflation is 1.7%, and the estimate for 2015-2016 remains unchanged at 2%, plus or minus 0.4%. Bryan suggested no COLA and any increases should be based on merit. He said the board has been moving away from steps with the implementation of the performance evaluations. Mantegari said he was against COLA; Artimovich said he was against an automatic raise. Byrne said she believed the employees should receive a COLA to reflect what is going on with the economy as merits have been inconsistent over the years. Mantegari said merits are important and employees need to continually work to grow their position and knowledge base. Clement said with so many people completing the evaluation forms, it is difficult to base raises solely on merit as not everyone's perception of what warrants a "5" or less is the same. Artimovich said he did not want the perception to be that our employees should not get anything; the board agrees that employees deserve raises based on performance. Artimovich made a motion, 2nd by Bryan that there will be no COLA in 2015 in lieu of merit increases based on performance. Artimovich, Christiansen, Mantegari, and Bryan were in favor. Byrne opposed as she believes in COLA's.

There will be a public hearing on 9/30/14 to accept comment on the draft of the updated hazard mitigation plan.

Board of Selectmen
Minutes September 02, 2014

Clement said Linda Rousseau wanted to make sure it was acceptable to hold a bake sale on election day. The board agreed it was fine.

The selectmen's meeting will be held at 4pm on 9/9/14.

William Dunham and Rob WofChuck were present to discuss an amendment to a conservation easement deed between the Dunham's and the Town. Dunham owns a 35 acre parcel with a conservation easement and an abutting single family 5 acre parcel. Within the easement there is a onetime provision to allow for a 2 acre subdivision for a single family house lot. He is asking for the town to approve an amendment to remove the provision for the 2 acre subdivision as the sale of the abutting 5 acre lot is contingent on the amendment. Clement said she reviewed the guidelines for amending conservation easements on the Dept. of Justice's site and the proposed amendments must meet 7 principles and obtain approval from the attorney general's office. Clement said one of the principles is that the amendment may not result in "private benefit" as defined by RSA 7:19-a. Clement suggested town counsel is conferred with as the sale of an abutting parcel being contingent on the amendment appears to very much be a private benefit but would want counsel's interpretation. Wofchuck said the amendment strengthens the conservation easement. Artimovich agreed but conversely stated that it also increases the value of the 5 acre parcel. Artimovich made a motion, 2nd by Mantegari to approve the amendment contingent on approval from town counsel. All were in favor.

Wofchuck had a final proposal for a grant to complete stormwater management at municipal sites as outlined in the Green Infrastructure Project. Artimovich made a motion, 2nd by Bryan to sign a letter of support for the grant application. All were in favor.

The impact fee schedule has recently been reviewed and adopted by the Planning Board. Wofchuck said that impact fees can be used to pay off bond balances and suggested the board consider using the fire departments balance to offset the debt service appropriation for the bond for the construction of the new station. Clement said only 60% of the fire impact fee is attributed to the construction. She needs to research if all of the funds or only 60% of the amount collected can be used for the loan.

Robinson was present to discuss the paving on Prescott Road. Robinson said the cost to replace the culverts is about \$250K. He would also recommend widening the road. Robinson said the county would be agreeable to donating the land to widen the road, but they would need to seek final approval through the commissioner's. Bryan said to start that process they would need a surveyed plan to mark the town boundaries. Artimovich made a motion, 2nd by Bryan to prepare an RFP for engineering plans from North Road to the water tower. All were in favor.

Clement had prepared an appointment slip for Paul Hanley; she said the board approved hiring him two months ago. Bryan made a motion, 2nd by Artimovich to appoint Paul Hanley as a part time police officer. All were in favor.

Byrne made a motion, 2nd by Artimovich to sign an E911 Dispatch Certification for the NH Dept. of Safety. All were in favor.

Artimovich made a motion, 2nd by Mantegari to appoint Christiansen to the TAC committee. All were in favor.

Board of Selectmen
Minutes September 02, 2014

Artimovich made a motion, 2nd by Byrne to nominate Christiansen as the town's delegate for the NHMA floor proposal. All were in favor.

Bryan made a motion, 2nd by Artimovich to sign a HIPAA Agreement with HealthTrust. All were in favor.

Bryan made a motion, 2nd by Mantegari to re-approve a veteran's credit. All were in favor.

Bryan made a motion, 2nd by Mantegari to approve the RM Piper invoice. All were in favor.

Clement had pricing options for oil and propane from Hartmann. Clement said the advantage to using Hartmann would be to have the same vendor for all fuel needs at all buildings. Artimovich made a motion, 2nd by Christiansen to remain with Buxton for one more year with oil and work with Mr. Wendell at SAU 16 to be included in the school's RFP. All were in favor.

Motion to adjourn at 7:20 pm made by Bryan, 2nd by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen
Minutes September 02, 2014

| WEEKLY TREASURER'S REPORT | | | | | |
|-------------------------------|-----------------------|--|--------------|---------------------------------------|-------------------|
| Date: | September 2, 2014 | | | | |
| Citizens General Fund: | | | | | |
| | Previous Balance: | | 22,839.35 | | |
| | Deposits: | | 18,645.33 | | |
| | Payroll: | | 22,589.98 | DD: 11418.12 | CK: 11171.86 |
| | FICA: | | 5,896.07 | | |
| | to Impact Fees | | | | |
| | A/P: Regular | | 863,627.52 | Coop: \$520,521 | Swasey: \$180,000 |
| | | | | Bridge: \$132,969.11 | |
| | From MMA | | 870,000.00 | | |
| | TO MMA | | | | |
| | Account Balance: | | 19,371.11 | | |
| | Interest Earned YTD: | | 18.78 | | |
| | | | | | |
| | | | | | |
| CD's: | Unrestricted Balance: | | - | | |
| MMA: | Unrestricted Balance: | | 2,510,564.58 | Includes Bridge Funds of \$152,163.29 | |
| | Total Invested Funds: | | 2,510,564.58 | | |
| | Interest Earned YTD: | | 1,816.64 | | |
| | | | | | |